



# PRODESIGN

SUSTAINABILITY & MEP ENGINEERS

Your first choice engineering partner

## GREEN BUILDING COORDINATOR

Prodesign is looking for Green Building Coordinator to join our technical team to assist in Green Building Design and Documentation

### PROFILE

- Bachelor's degree in environmental engineering or a related field, such as chemical, mechanical or sustainable building engineering.
- Good research, analytical and communication skills
- Ability to read and interpret drawings and technical data
- Excellent written and oral communication capabilities
- Ability to adhere to deadlines and balance / prioritise between multiple tasks
- Proficiency in developing presentations
- Detail-oriented mentality

### SALARY

**Negotiable**

### DUTIES

- Work on a variety of projects which require strategies to be developed and regulatory permits to be obtained in relation to environmental protection and enhancement.
- Gathering of information, preparing, reviewing and updating of reports.
- Provide technical support with respect to environmental remediation projects and liaise with the relevant authority for permit clearance.
- Carry out site inspections, attend site meetings and communicating with clients to establish their needs as and when required.
- To ensure that contractor is executing the works in accordance with the requirements of the relevant environmental regulations and policies.
- Ensure that time schedules and deadlines for the production of documentation are met.
- Expected to develop analysis and software skills, as applicable, to ensure that full use is made of the relevant software available

Interested candidates are requested to send their CV and copies of all certificates on [admin@prodesign.mu](mailto:admin@prodesign.mu).

- Applications received after the closing date will not be considered
- The company reserves the right to call only the best qualified candidates for the selection exercises.
- The company also reserves the right not to proceed with the recruitment.

First floor, Building No.2,  
Industrial Building,  
Valentina Industrial Estate,  
Phoenix, Mauritius

Tel: (230) 660 4545  
Fax: (230) 686 7070  
[admin@prodesign.mu](mailto:admin@prodesign.mu)  
[www.prodesign.mu](http://www.prodesign.mu)

